

Submitted by: Assembly Chair Coffey

Reviewed by: Assembly Counsel

For reading: December 18, 2007

CLERK'S OFFICE

AMENDED AND APPROVED

Date: 12-18-07

ANCHORAGE, ALASKA

AR NO. 2007-283(S)

A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY ADOPTING PROCESSES AND PROCEDURES FOR THE CONTINUING REVIEW AND OVERSIGHT OF THE VARIOUS BUDGETS OF THE MUNICIPALITY OF ANCHORAGE AND THE RELATED OPERATIONS OF VARIOUS MUNICIPAL DEPARTMENTS.

WHEREAS, the Anchorage Assembly is required by the Charter to review, analyze, adopt, and oversee various budgets and strategic plans for the Municipality of Anchorage after the Mayor has submitted proposed budgets; and

WHEREAS, the Assembly's Budget and Finance Committee, with the assistance of citizen volunteers and members of the Budget Advisory Commission, has completed a detailed and wide ranging review and analysis of the budgets and made a report to the Assembly; and

WHEREAS, as a result of that review and the information provided by the Budget and Finance Committee, the Assembly has determined that there are certain procedures and processes that, if adopted, would both reduce the cost of government and would increase the Assembly's understanding and oversight of the various municipal budgets; and

WHEREAS, the Administration has agreed to support additional Assembly review, analysis, and oversight of municipal budgets through the following process and procedure changes in this RESOLUTION, by providing information to the Assembly and to its Budget and Finance Committee, by responding to inquiries and by actively participating with the Assembly in its on-going review and oversight of the various budgets;

NOW THEREFORE, the Anchorage Assembly determines and resolves as follows:

1) Beginning in 2008, and thereafter during regular Assembly sessions on budgetary resolutions and action items brought on behalf of the Administration for action by the Assembly, the Administration shall provide the Assembly with timely information that clearly identifies whether the item is within budget and planned, or the item is outside the approved budget, or otherwise unplanned as compared to the approved budget.

2) 1) Beginning in 2008 and continuing annually thereafter, the Assembly shall conduct reviews of the municipal budget, generally in the months of April, July and October. During these municipal budget reviews, the Administration will report to the Assembly each department's original approved budget, each department's amended budget, each department's overtime expenditures, each department's year-to-date expenditures, and each department's number of funded but unfilled positions. In the third quarter budget review, the

Assembly's review shall focus on, but not be limited to, the various budgets for the next fiscal year.

3)2) ~~No later than _____, 2008,~~ P[p]rior to the 1st Quarter Budget Review and the setting of the mill rate, the Administration will adopt a new method for calculating the vacancy factors by each department and shall submit the same to the Assembly.

4)3) In addition to the currently required 1st Quarter reporting of executive compensation, the Administration shall provide the prior year compensation data for each executive position to facilitate Assembly review of executive compensation decisions. This report shall be made in the second quarter of every year for review by the Assembly in the July Budget Review, and updated for the October Budget Review.

5)4) No later than May 30, 2008, the Administration shall report to the Assembly on its plans to maximize customer service at minimum cost in the Private Development Division of the PM&E Department. The Administration shall consider alternate department assignments of the Private Development Division.

6)5) No later than March 31, 2008, the Assembly shall review its policy with regard to labor agreements, and shall make such amendments to its policy as the Assembly deems appropriate. The Assembly shall re-adopt its policy as it may be amended.

7)6) The Budget and Finance Committee is recognized as an effective tool for the Assembly to gather information concerning the various budgets of the Municipality of Anchorage, as well as information concerning the operation of the departments of government. As such, the Assembly approves the Budget and Finance Committee as a standing committee of the Assembly with its primary responsibility to gather such information and to make such reports as will enhance the ability of the entire Assembly to review, analyze and take action on municipal budgets and strategic plans. The Budget and Finance Committee shall provide a written report to the Assembly at each of the budget reviews required by this Resolution.

8)7) The Budget and Finance Committee shall be responsible for exploring the concept of "~~marketization~~" "managed competition" with the Administration and various departments with a view toward developing ~~a number of~~ pilot programs to promote efficient and effective services.

PASSED AND APPROVED by the Anchorage Assembly this 18th day of December, 2007.


Chair

ATTEST:



Municipal Clerk